



Seminary Student Data Form Use*

1. Completing the SSDF:

When you have received the SSDF and completed it, IF YOU WOULD CHOOSE to have our office place your form in our active file, either email your completed form or send a hard copy to our office.

2. The PROCEDURE for handling the SSDF for students who are interested in seeking a call in the Presbyterian Church in America:

- a. After your SSDF is received by our office, the information will be entered into our computer database. The theological statements are not a factor in the computer analysis, but they should serve as a more complete "introduction" of you to a potential pulpit committee.
- b. When a pulpit committee first contacts our office and asks for a SSDF of a potential candidate, the data form will be sent when the position matches the abilities, interests, etc., of the student. At that point, further communications will be initiated by the pulpit committee.
- c. To determine which SSDFs to send to a pulpit committee, data collected from the church will also be considered (i.e., size, community, location...). You will not be informed concerning pulpit committees which receive your SSDF; the decision for further communication will be initiated by the pulpit committee.
- d. When a search committee initiates contact and requests specific (or various) SSDFs, that information will be forwarded to that specific committee.

3. Please UNDERSTAND:

- a. We are a distribution service to benefit individuals and pulpit committees. We are able to provide services for both parties, but we cannot guarantee that a call will be issued OR accepted.
- b. This office does not serve as a "placement" service for individuals.
- c. After we have sent the SSDF and other available materials to a committee, our role will have been completed, unless the committee contacts Consulting Services Foundation to request additional information about the potential candidate.



- d. A church's search process, by its nature, is not fast. In most cases, the process takes between six months and a year.
- e. Your networking with people who know you is often a very effective means by which your particular information can be sent to searching churches.
- f. Should you desire our aid, we will be pleased to be of assistance.

For questions, concerns, or additional information, please contact Bebo Elkin via email at beboelkin46@gmail.com, or by telephone at 601-259-9394.

Your signature indicates your understanding of the information expressed above, and your willingness to have your SSDF (and other material that you have provided to us) distributed to interested committees.

Signature

Date

*This form is provided by Consulting Services Foundation, in behalf of the Administrative Committee of the Presbyterian Church in America.

**Please send this signed document to:

Consulting Services Foundation
beboelkin46@gmail.com

OR

P.O. Box 4238
Jackson, Mississippi 39296

***You should copy this document for any future reference, and retain the copy in your files.



SEMINARY STUDENT DATA FORM
Consulting Services Foundation
P.O. Box 4238; Jackson, MS; 39296

PART I -- Basic Data
(Please type or print)

1. FULL NAME DATE COMPLETED

2. CURRENT ADDRESS PHONE
CITY STATE ZIP
EMAIL

3. WHEN DID YOU ENTER SEMINARY?
WHICH SEMINARY?
ANTICIPATED DATE OF GRADUATION:

4. CURRENT CHURCH MEMBERSHIP:
SINCE:

5. EDUCATION: Name of Each Institution Attended (Degree) Year Graduated
(a.) College:

(b.) Any Other Institutions:

(c.) Special Training:

6. WORK EXPERIENCE:
(a.) Church Name and Location: Date:

(b.) Type of Church Work:
(c.) Non-Ministry Experience:



Page 2 ...SSDF

7. CURRENT FULL OR PART TIME WORK:

8. PLACE OF BIRTH:

9. MARITAL STATUS: (a.) Single; Married ; Remarried

(b.) Wife's Full Name:

Date of Marriage:

(c.) Have you ever been divorced? If so, please state the circumstances on a page(s) attached to the end of this document.

10. CHILDREN:

Names

Age

11. AT THIS TIME, DO YOU HOPE TO SERVE IN MINISTRY IN THE PRESBYTERIAN CHURCH IN AMERICA?

12. AS FAR AS YOU CURRENTLY UNDERSTAND, ARE YOU IN AGREEMENT WITH THE SYSTEM OF DOCTRINE, DISCIPLINE AND GOVERNMENT OF THE PRESBYTERIAN CHURCH IN AMERICA?

13. ARE YOU CURRENTLY A "CANDIDATE FOR THE MINISTRY" IN THE PCA OR ANY OTHER DENOMINATION? WHICH?

14. REFERENCES: Please list 5 or 6 persons who would be in a position to give an objective evaluation of your training and experience. Include at least two current or former professors.

REFERENCE NAME	ADDRESS (Street, City, State, Zip)	PHONE	EMAIL
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PART II -- SUMMARY OF PREFERENCES FOR FUTURE MINISTRY
(Check all of which you might desire to consider after graduation)

TYPE OF CHURCH

Church with multiple staff
Solo pastor
Multiple churches
New church development
"Tent making"
Overseas ministry
Other (specify)

TYPE OF COMMUNITY

Inner city
Urban (downtown)
Urban (residential)
Suburban
Small town
Rural
No preference

SIZE OF CHURCH

Under 100 members
101-250 members
251-500
501-800
801-1000
Larger Other (specify)

GEOGRAPHICAL AREAS

Continental US
Canada
California
Pacific Northwest
South/Southeast
Other (specify)

**SPECIALIZED MINISTRIES OF INTEREST
TO YOU**

Minister of Music
Minster of Youth
Minister to Senior Citizens
Part-time
Christian School
Campus Ministry
Other (specify)
No preference

TYPE OF POSITION

Pastor (solo)
Senior Pastor
Associate Pastor
Assistant Pastor
Pastoral Counselor
No preference



PART III -- PASTORAL INTERESTS

- A. "I would be more comfortable serving in a congregation that places the priorities on my ministry in the following way." These are designed to show your interest more than your goals. Of the twenty listed, please prioritize only six (6...1 through 6):

PRIORITIZE NO MORE THAN SIX (6)

1. Worship Leadership: Pastor and Session work to develop a rich worshiplate and educate the congregation for meaningful participation.
2. Proclamation of the Word: The Word of God is preached with urgency and conviction, applying it to the changing needs of individuals, the community, and the world. The high priority of pastor's time is placed on sermon preparation.
3. Spiritual Development of Members: Pastor shares members' struggles regarding the Christian faith, with opportunities provided for individuals and groups to reflect on beliefs, concerns, or doubts regarding Christian understanding of the spiritual dimensions of life.
4. Congregational Visitation: Church officers and pastor develop and carry out a systematic plan for visitation of the entire congregation with special attention to prospective members and those with special needs.
5. Hospital or Emergency Visitation: Those in hospitals or emergency situations are regularly visited; a network is developed to keep pastor and others informed of crisis situations; needs of ill or bereaved are met.
6. Congregation Fellowship: Emphasis is placed on developing fellowship, helping members to know one another; groups are encouraged which give members the opportunity to love and support one another.
7. Counseling Service: A counseling program is initiated for assisting those in and outside the Church; appropriate referrals are made when needed.
8. Evangelism: Pastor and congregation share faith in Christ as personal Savior in total lifestyle; they seek to lead others within and outside the Church to accept Jesus Christ; the congregation is informed, trained, and helped to establish effective evangelism programs for the Church.
9. Discipleship Training:
10. Encouraging the Ministry of the Laity: Creative ideas and directions are developed



together with the Session; and persons with appropriate skills are encouraged to become involved in services.

11. Mission Beyond the Local Community: Awareness of the Church's worldwide mission and opportunities for corporate and individual involvement is encouraged; specific projects are identified; persons are challenged to support, study and/or visit mission programs on various abroad.
12. Development and Support of Education and Training Program: Session and pastor identify the educational needs of persons of all ages and backgrounds, and develop programs to meet needs; Church education is strongly supported; educational goals are congruent with the total mission of the Church.
13. Teaching Responsibility: Pastor accepts an active teaching role, interpreting and teaching the Scriptures, theological concepts, history of the church and current events; he provides instruction for Church officers, educational leaders, and new members.
14. Involvement in Local Community Problems and Activities: Concern is demonstrated for social problems in the community, with groups seeking solutions. Time and skills are committed to community groups.
15. Congregational Communication: Two-way communication is encouraged, information is gathered and shared that will assist problem solving and decision making.
16. Administrative Leadership: Pastor accepts appropriate administrative responsibilities, in the climate of delegated tasks and shared leadership.
17. Stewardship and Commitment Programs: Session and pastor develop a planned stewardship education program to communicate the financial needs of the local Church and mission beyond the local Church.
18. Evaluation of Program and Staff: Systematic procedures are used to evaluate programs and staff performance in accord with goals and objectives. Regular assessment and evaluation are necessary.
19. Congregational and Denominational Responsibility: Value is placed on a balance between local Church and broader church responsibilities. Congregation and session know and are involved in the work of the denomination.
20. Diaconal Ministries: Ministering to the needs of those inside and outside the Church is emphasized.



Page 6 ...SSDF

- B. "I would be more comfortable in ministry where these gifts ARE NOT utilized." Check as many as necessary, indicating areas of ministry gifts that you prefer NOT to utilize.

Preaching	Teaching	Evangelism	Discipleship
Worship Leadership	Team Work	Counseling	Youth Work
Leadership Training	Singles Ministry	Stewardship	Children
Diaconal Ministry	Church Administration	Christian Education	
Pastoral Visitation	Community Service	College and Career	

- C. PHILOSOPHY OF MINISTRY: Please summarize your philosophy of ministry on a *separate sheet* to be attached.

PART IV -- PERSONAL VIEWS AND PRACTICES

Please state briefly (one of two sentences) your personal views and practices using the following outline. If you do not currently hold a position on some of these, simply indicate that you are currently unsure. You may use another page if you would prefer.

- A. Theological Convictions---please assume that you can be brief:

View of Scripture:

World and Life View:

The Trinity:

The Person and Work of Christ:

Justification:

Sanctification (View of the Law):



Page 7 ...SSDF

Covenant Theology:

Covenant Baptism:

The Covenant of Works and Grace:

Dispensationalism:

The Five Points of Calvinism:

The Gifts of the Spirit:

Evangelism:

Church Discipline:

The Use of Tobacco:

The Use of Alcohol:



Page 8 ...SSDF

B. Personal Practices:

Indicate approximately how much time (per day or per week) you spend on each of the following:

1. Devotional Life:
2. Your Family:
3. Hobbies and Recreation:
4. Other Reading:
5. TV/movies:
6. Internet:

On another sheet, please give your weekly schedule.

C. Miscellaneous:

Do you handle finances well?

Have you (do you) struggle with unacceptable habits like pornography, alcohol abuse, any drug abuse, etc.?

How would you rate your family life?

If you are married, is your wife fully committed to your future ministry? Please explain.

***You should copy this document for any future reference, and retain the copy in your files.

Signature

Date



Page 9 ...SSDF

Please send entire completed form to:

Consulting Services Foundation
via email at beboelkin46@gmail.com

OR

via regular mail at P.O. Box 4238 Jackson, Mississippi 39296